

MANAGEMENT ACCOUNTANT

Team:	Finance
Reports to:	Financial Controller
Contract Type:	Permanent, Full Time
Location:	Blackfriars Bridge Court, 41-45 Blackfriars Road, London, SE1 8NZ

About Reevoo

At Reevoo we believe that a transparent relationship between brands and consumers is better for both. Over 200 brands agree with us and use our Ratings & Reviews, Social and Customer Intelligence products to engage with, listen to and learn from their customers.

We also believe we can help everyday people make better decisions about what to buy by connecting them with likeminded people. That's why we're always innovating – creating new tools for customers to express their opinions and constantly improving the ones we have.

We don't settle for average. We want to make cool stuff that serves a good purpose. If you work with us you will too.

Role Description

This is a broad, hands on role. Suitable candidates will be studying towards an accounting qualification. They will have 2-3 years experience of a similar role.

Skills & Experience

- Studying for accountancy qualification
- Able to 'own' the task
- Able to work with other areas of the business
- Able to work with minimal supervision
- Experience of Sales Force & Financial Force beneficial

Competencies and Personal Qualities

- Methodical /thorough
- Experienced credit control
- Experience of managing revenue cycle
- Experience of managing accrued income and deferred revenue
- Advanced excel skills
- Good interpersonal skills
- Motivated and enthusiastic
- High degree of initiative: self-starter with the ability to solve problems on an individual basis
- Monitors own work performance: prioritises appropriately to ensure timescales are adhered to;
- Highly accurate: solid attention to detail;

Key Tasks

Manage the sales ledger

Contract management including - credit control, contract renewals

Contribute to the monthly management accounts preparation

Contribute to the weekly cashflow forecast

Manage the processing of customer invoices

Balance sheet reconciliations

Review the output from the assistant accountant including: sales invoicing & cash collections vs targets, accruals & prepayments

Reevoo is an Equal Opportunities Employer.

Please note: we can only consider applicants with the current legal right to work in the UK.